

Supported by

- Sabbatical Officers
- Student Voice Team
- Student Rep Coordinator

Role Objective

To represent the academic interests of the students on their course, gathering feedback for discussion with school staff and being part of improving any course-based issues.

Responsibilities

- Attend training with the Students' Union
- Attend Student Staff Panels (SSPs)
- Promote your role amongst your peers
- Collect both positive and constructive feedback from other students
- Collaborate with staff to make positive changes to your course
- Close the feedback loop by reporting any updates back to students
- Signpost students to useful university and Students' Union Services
- Work with your Student Rep Coordinator on campaigns
- Engage with Students' Union activity over the year

Developmental Opportunities

- Receive a certificate
- Engage with the Students' Union Skills Development Service
- Become a Wellbeing Champion
- Join a Sabbatical Officer Executive Committee
- Attend the Academic Rep Conference
- Pioneer a school project
- Nominate yourself in the Students' Union elections
- Be nominated for an Enriching Student Life Award

Cardiff University Students' Union Values

Student Leadership

We will ensure that students are involved in decision making at all levels across the organization, and feel empowered to create change

Inclusion

We are committed to engaging with all our student members, through reducing barriers to participation and reaching out to underrepresented groups

Partnership

We will ensure we develop effective and impactful partnerships with organisations that help us achieve our strategic priorities.

Diversity

We will celebrate the diversity of our staff and student membership, and will support students to be a voice for change in challenging injustices throughout education and society.

In your role as an Academic Rep, you are **NOT** expected to deal with

- Disputes between students and academic staff e.g. harassment,
- Formal procedures e.g. exam failures, academic appeals, individual hearings, extenuating circumstances, fitness to practice
- Financial, funding, money queries
- Welfare problems, health and personal issues e.g. housing, employment, immigration

If a student approaches you with a problem and you are unsure where they should be signposted, please contact StudentReps@cardiff.ac.uk.